



## Community Center

113 0 Grand Concourse  
Bronx, NY 10456  
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[www.bronxworks.org](http://www.bronxworks.org)

## BronxWorks

### HYPHEN Program Coordinator

BronxWorks helps individuals and families improve their economic and social well being. From toddlers to seniors, we feed, shelter, teach, and support out neighbors to build a stronger community.

We are seeking a seasonal, part-time Program Coordinator to implement the Helping Youth Promote Healthy Eating and Nutrition (HYPHEN) Project for 20-25 hours a week from June through August. The HYPHEN Project is a Summer Youth Employment Program Service Learning aiming to empower young people to address food access issues in the South Bronx.

#### Responsibilities:

- Develop, coordinate, and conduct educational workshops around food justice, food access, nutrition, environmental health, urban agriculture, leadership, civics, advocacy, public speaking to youth
- Work with youth to implement youth-led service food justice projects in coordination with food access initiatives at BronxWorks
- Support program evaluation efforts, track progress, and maintain detailed documentation of program activities
- Perform administrative tasks as needed

#### Preferred qualifications:

- Bachelors degree required
- Experience in youth development and/or education
- Knowledge and passion in food access, food justice, urban agriculture, community organizing, and/or social justice a major plus
- Self-starter who thrives in a team environment
- Flexible, outgoing, passionate, and highly motivated to address an important community need
- Experience working with in low-income communities of color
- Good writing, speaking, and interpersonal skills
- Excellent organizational skills and attention to detailed required
- Bilingual English/Spanish a plus

Interested applicants, please send a resume and cover letter to Kim Wong at [kwong@bronxworks.org](mailto:kwong@bronxworks.org) with "HYPHEN Program Coordinator" in the subject line.